

ACCEPTABLE USE POLICY

PARACLETE HIGH SCHOOL
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Computer Access Release Form

There are multiple computers in Paraclete High School's library/media center, computer lab and classrooms available for student use in both instructional and less supervised settings. Some of these computers have access to a wide range of educational materials by means of computer networks or online services. As the parent/guardian(s) of the student listed below, I understand and accept that the school staff cannot individually monitor all of the information that my student is able to access, download or transmit at these computers. I also accept that it is impossible for the school staff to completely prevent access to inappropriate or controversial materials.

My student and I have discussed this topic, read the acceptable use policies in the Student/Parent handbook, and understand that the accessing, saving or distribution of any inappropriate or controversial materials will not be tolerated. The accessing, saving or distribution of such material will result in my students loss of computer use at the school and may also result in other disciplinary action by the school in accord with the policies and procedures contained in the Student/Parent handbook.

Please check one:

I give permission to my son/daughter to use the computer access to network or online services.

I do not give permission to my son/daughter to use the computer to access network or online services. Since the school cannot always prevent student access to such services, I have directed my son/daughter not to access network or online services.

For identified medical/health reasons, I have instructed my son/daughter not to use the computer for more than ____ hours per school day.

I release and hold teachers, staff members, Paraclete High School, and the Archdiocese of Los Angeles harmless and not legally liable for the use of computers or for materials distributed to or acquired from the schools computers.

Parent/Guardian Printed Name

Parent/Guardian Signature

Date

Student's Printed Name

Student's Signature

Date

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Part One

The Internet is a worldwide telecommunications network with hundreds of resources available to both students and teachers. You will find libraries, government agencies, universities, discussion groups, software, as well as 20 million people who are a part of this vast worldwide network. As a Paraclete student you will have access to these resources. The purpose of having the Internet is to enhance the learning process by using additional resources and curricula available in specific subject areas. The use of the Internet will be integrated with content instruction through resource based assignments and projects.

Part Two

Your use of the Internet will be monitored by the instructor as well as by the technology director present in the computer lab throughout the day. You are, however, responsible to see that you follow all rules of ethics, conduct, and netiquette regarding the Internet. Students are required to have a valid school ID card with them each time they enter the computer lab.

- screen captured data or information should be downloaded to your personal disks only.
- the content and maintenance of a user's disk storage area is the users responsibility

Part Three

The use of the network is a privilege, not a right, which may be revoked at any time for abusive conduct. Students will face disciplinary action fitting the infraction. Such action includes Dean's detention, Suspension, or Expulsion from school. Such conduct would include:

- the placing of unlawful information on a system, including the school-wide network
- the use of abusive or otherwise objectionable language in either public or private messages or documents or webpages
- accessing URLs which may be objectionable or otherwise unfitting for student viewing
- tampering with systems or software or otherwise affecting the network
- using your home or outside personal account to access, copy, or download files or information to/from school owned computer system
- copying software from the Internet; using unauthorized copies of commercial software
- trivial use of the Internet; use for other than school related activities
- transferring files that are the property of Paraclete High School or its members (staff)
- not abiding by other rules of conduct that may be specifically posted in the computer labs or classrooms
- FTP download cannot take place on any school computer.
- E-mail, LISTSERV groups, Mailing lists, and Usenet services are currently unavailable to the individual user. Students may NOT use e-mail for personal use on the school campus.
- Web Blogs, personal websites such as myspace and xanga, are NOT permitted and will result in severe penalties including expulsion.
- Students are not permitted to use school property for personal use on websites, email, etc. i.e. placing a photograph from class on a personal website.
- Students will assume all costs of repair/replacement to school systems when they are found liable for damaging the hardware, software or peripherals, including, computers, printers, scanners, cameras, etc.

