



Notice of Securities Transfer to benefit  
Paraclete High School

The process is to request your broker transfer stocks to an account with The Roman Catholic Archbishop of Los Angeles. Instructions will be sent to you. Your gift will be sent to Paraclete High School via the Archdiocese.

Please complete this form and send to:

Vicki Novelli [vnovelli@paracletehs.org](mailto:vnovelli@paracletehs.org) 661-943-3255 x128

Date of Transfer \_\_\_\_\_

Donor Name \_\_\_\_\_

Address \_\_\_\_\_

Phone/s \_\_\_\_\_

Email \_\_\_\_\_

Company making transfer \_\_\_\_\_

Broker name and phone \_\_\_\_\_

Description of stock/IRA/security transfer (name of stock, amount of shares, etc.)

\_\_\_\_\_

\_\_\_\_\_

Approximate value \$ \_\_\_\_\_

Donation is to benefit Paraclete High School

\_\_\_\_\_  
Donor signature

\_\_\_\_\_  
Date

*Donations to Paraclete High School are distributed in approximately 4 weeks.  
A tax letter acknowledging your gift will be sent after gift is processed.*

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For further information about stock transfers please contact:

Vicki Novelli

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