**2015 Work Ethics Scholarship Application**

The Palmdale Foundation of Education and Business will select students for work ethics scholarships starting at $1,000.00, with a range to be determined by the number of sponsors. **To be eligible**, a student must:

1. **be a City of Palmdale resident** and a senior in high school scheduled to graduate by June 2015;
2. be working part-time in a local business *or* training in a paid or unpaid internship during the 2014/2015

school year;

1. describe how he/she demonstrates positive work ethics;
2. plan to be enrolled in a college or technical school by the fall of 2015.

**To apply:**

* Complete and submit the application by April 23, 2015.
* Attach a letter of reference from the employer/supervisor which:
* is typed on the company letterhead, and is addressed to the Palmdale Foundation Scholarship Committee;
* describes applicant’s duties or training;
* describes how the applicant displays positive work ethics;
* recommends applicant for this scholarship.
* Attach one page typed essay with:
* a paragraph describing how you demonstrate positive work ethics on your job/internship site;
* a paragraph identifying your career plans and educational goals;
* **Please use 12 pt. font and double spaced.**
* Attach a copy of your transcript and attendance record.
* **Return the application & attachments by 5:00pm, Thursday, April 23, 2015 to:**

**Palmdale Foundation of Education and Business**

**Scholarship Committee**

**P.O. Box 903514**

**Palmdale, CA 93590-3514**

Drop-off: Palmdale Chamber of Commerce office, 817 E. Avenue Q-9, Palmdale, CA 93550

e-mail: [scholarships@palmdalefoundation.org](mailto:scholarships@palmdalefoundation.org)

Questions: Contact Breck Rumley at (661) 547-7660

Recipients will be selected by the Palmdale Foundation Scholarship Committee. Scholarships will be issued after receiving proof of enrollment in a college or a technical school. Scholarships will be mailed to the educational institution. Confirmation of college/technical school enrollment must be received by October 23, 2015 to receive the scholarship.



**2015 Work Ethics Scholarship Application**

**Submit application by 5:00 PM on April 23, 2015** to

Palmdale Foundation of Education and Business

P.O. Box 903514, Palmdale, CA 93590-3514

Applications may be dropped off at the Palmdale Chamber of Commerce office, 817 E. Avenue Q-9, Palmdale, CA 93550

e-mail: [scholarships@palmdalefoundation.org](mailto:scholarships@palmdalefoundation.org)

**Must be scheduled to graduate by June, 2015.**

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant Information | | | |
| Name: | | | |
| Address: | | | |
| City: | | ZIP Code: |  |
| Phone: | | Alternate Phone: | Email: |
| High School: | | | |
| High School Counselor: | | | Phone: | |
| Name of college, technical school, or training program you plan to attend: | | | |
| Have you APPLIED  or BEEN ACCEPTED  to this school or program. | | | |
| Employment or Internship Information for the 2014/2015 school year | | | |
| Name of Business or Company: | | | |
| Address of Business: | | | |
| City: | | State: | ZIP Code: |
| Name of Supervisor: | | | Title/Position: | |
| Phone: | E-mail: | | Fax: |
| Student’s Part-time Job/Position/Internship Title: | | | |
| Date of Hire: | Average Hours/Week: | | Paid  Unpaid |
| Job/Internship Duties: | | | |

**Check to make sure all items below are attached, an incomplete application will be disqualified:**

* Complete the application **NEATLY**. If typed, in **12 pt. font**

* Letter of reference from employer or internship site supervisor typed on the company letterhead, addressed to the Palmdale Foundation Scholarship Committee, describing student applicant’s duties/ training and how positive work ethics are displayed, recommending student for this scholarship;

* **One page typed essay** describing how you demonstrate work ethics and a paragraph identifying your career plans and educational goals, **12 pt. font, double spaced;**

* **Copy of your transcript and attendance record**;

* Return the application and attachments via mail, email, or drop-off by 5:00 pm on April 23, 2015.