**2015 Work Ethics Scholarship Application**

The Palmdale Foundation of Education and Business will select students for work ethics scholarships starting at $1,000.00, with a range to be determined by the number of sponsors. **To be eligible**, a student must:

1. **be a City of Palmdale resident** and a senior in high school scheduled to graduate by June 2015;
2. be working part-time in a local business *or* training in a paid or unpaid internship during the 2014/2015

school year;

1. describe how he/she demonstrates positive work ethics;
2. plan to be enrolled in a college or technical school by the fall of 2015.

**To apply:**

* Complete and submit the application by April 23, 2015.
* Attach a letter of reference from the employer/supervisor which:
* is typed on the company letterhead, and is addressed to the Palmdale Foundation Scholarship Committee;
* describes applicant’s duties or training;
* describes how the applicant displays positive work ethics;
* recommends applicant for this scholarship.
* Attach one page typed essay with:
* a paragraph describing how you demonstrate positive work ethics on your job/internship site;
* a paragraph identifying your career plans and educational goals;
* **Please use 12 pt. font and double spaced.**
* Attach a copy of your transcript and attendance record.
* **Return the application & attachments by 5:00pm, Thursday, April 23, 2015 to:**

**Palmdale Foundation of Education and Business**

**Scholarship Committee**

**P.O. Box 903514**

 **Palmdale, CA 93590-3514**

Drop-off: Palmdale Chamber of Commerce office, 817 E. Avenue Q-9, Palmdale, CA 93550

 e-mail: scholarships@palmdalefoundation.org

Questions: Contact Breck Rumley at (661) 547-7660

Recipients will be selected by the Palmdale Foundation Scholarship Committee. Scholarships will be issued after receiving proof of enrollment in a college or a technical school. Scholarships will be mailed to the educational institution. Confirmation of college/technical school enrollment must be received by October 23, 2015 to receive the scholarship.



**2015 Work Ethics Scholarship Application**

**Submit application by 5:00 PM on April 23, 2015** to

Palmdale Foundation of Education and Business

P.O. Box 903514, Palmdale, CA 93590-3514

Applications may be dropped off at the Palmdale Chamber of Commerce office, 817 E. Avenue Q-9, Palmdale, CA 93550

e-mail: scholarships@palmdalefoundation.org

**Must be scheduled to graduate by June, 2015.**

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| --- |
| Applicant Information |
| Name:       |
| Address:      |
| City:      | ZIP Code:      |  |
| Phone:      | Alternate Phone:       | Email:      |
| High School:      |
| High School Counselor:      | Phone:      |
| Name of college, technical school, or training program you plan to attend:      |
| Have you APPLIED [ ]  or BEEN ACCEPTED [ ]  to this school or program.  |
| Employment or Internship Information for the 2014/2015 school year |
| Name of Business or Company:      |
| Address of Business:      |
| City:      | State:      | ZIP Code:      |
| Name of Supervisor:      | Title/Position:      |
| Phone:      | E-mail:      | Fax:      |
| Student’s Part-time Job/Position/Internship Title:      |
| Date of Hire:      | Average Hours/Week:      | Paid [ ]  Unpaid [ ]  |
| Job/Internship Duties:      |

**Check to make sure all items below are attached, an incomplete application will be disqualified:**

* [ ] Complete the application **NEATLY**. If typed, in **12 pt. font**

* [ ] Letter of reference from employer or internship site supervisor typed on the company letterhead, addressed to the Palmdale Foundation Scholarship Committee, describing student applicant’s duties/ training and how positive work ethics are displayed, recommending student for this scholarship;

* [ ] **One page typed essay** describing how you demonstrate work ethics and a paragraph identifying your career plans and educational goals, **12 pt. font, double spaced;**

* [ ] **Copy of your transcript and attendance record**;

* [ ] Return the application and attachments via mail, email, or drop-off by 5:00 pm on April 23, 2015.