CATHOLIC EDUCATION FOUNDATION OF LOS ANGELES

How to Apply for Tuition Assistance from CEF

ON-SITE PROCESSING

1. Verify that you and your household meet CEF's income guidelines for financial eligibility (refer to FINANCIAL ELIGIBILITY form).
2. Complete all three pages of the APPLICATION FOR TUITION ASSISTANCE PROGRAM (TAP) form.
3. Bring your completed application along with your proof of income to your CEF Appointment.
    a. If possible, please bring your entire Tax packet/Proof of Income to your CEF Appointment.

The following proof of income is accepted by CEF:

a. 2025 Federal Income Tax Returns (1040)
    i. Filed Separately
        1. If Applicant and Co-Applicant file separately, both tax returns are required for the same tax year.
    ii. Dependents
        1. If student is not a dependent on Guardian's taxes, please provide taxes on which student is a dependent.
        2. Please provide the supplemental sheet for dependents if names are not on Page 1 of Form 1040.
    iii. Tax Schedules
        1. Copies of all supporting tax schedules (including Schedule 1) if you have income on Line 8 of the 1040 Federal Taxes and from any of the following lines on Schedule 1:
            a. *Business (Form Schedule 1, Line 3 – Submit Schedule C or C-EZ: Page 1, 2 & Other Expense Page).*
            b. Capital Gains *(Form 1040, Line 7 – Submit Schedule D).*
            c. Rental Property, Partnership, Trust *(Form Schedule 1, Line 5 – Submit Schedule E: Page 1 & 2).*
            d. S-Corporation *(Form Schedule 1, Line 5 – Submit Schedule E: Page 2, Form 1120S).*
            e. Farm Income *(Form Schedule 1, Line 6 – Submit Schedule F: Page 1).*
b. Cash Income
    i. CEF Notarized Statement of Income *(Requires a CEF Notarized Statement of Income signed and sealed by a Licensed Notary Public.)*
c. Copies of all supporting documentation for household Non-Taxable Income:
    i. *Social Security Income, CalWORKS: Welfare/TANF, Child Support, CalFresh: Food Stamps, Workers Compensation, Disability, Alimony, Section 8: Public Housing*
d. All official documentation to prove income and dependents on "INCOME SOURCES" page of the application.

Below is a walk-through of how parents can setup their appointments with CEF via our new Online System.

1. Log on to www.cefdn.org
2. At the CEF Home page, on the top menu bar hover over the CONTACT US link and a drop-down menu will appear, SELECT "TAP Appointments"
3. SELECT "CLICK HERE" on the "TAP Appointments" webpage (Make sure to turn off any "Pop-up Blockers")
4. SELECT "Next" on the Welcome Screen
5. Choose a Location to meet with CEF Representatives (**DESIRED HIGH SCHOOL**) and SELECT "Next"
6. Choose a Time to meet with CEF Representatives and SELECT "Next"
7. Enter in your information to reserve your appointment (Make sure to enter your Cell and Email in order to get text and email reminders) and SELECT "Save"
8. Please print or save the confirmation page for your records.

Your Catholic school is:

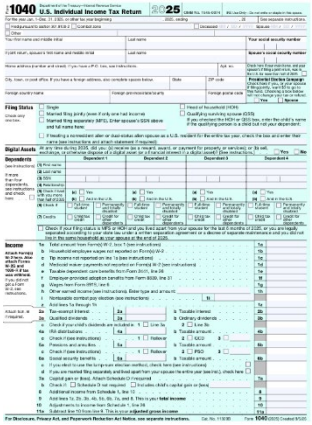
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Cycle II Applicants:
You will receive email notification from CEF by March 2027
about the status of your application.

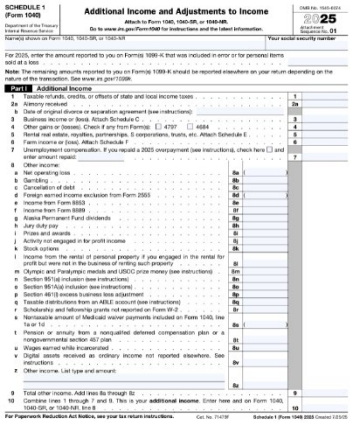
Examples of Proof of Income

If applicable

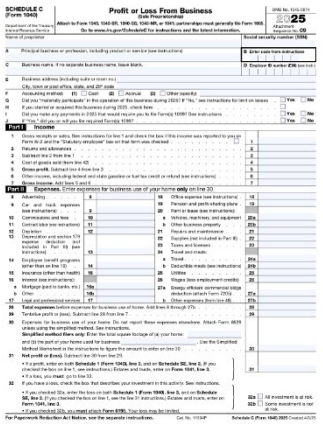
2025 1040 Form



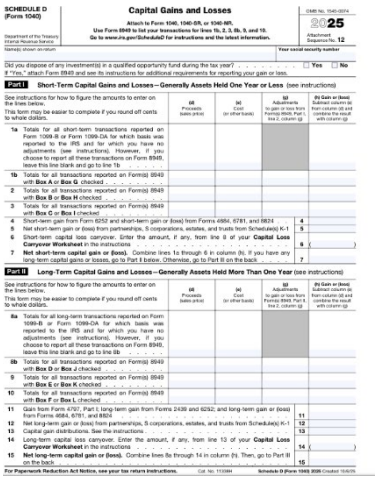
2025 Schedule 1



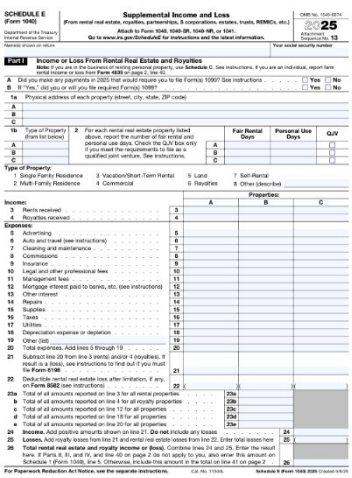
2025 Schedule C



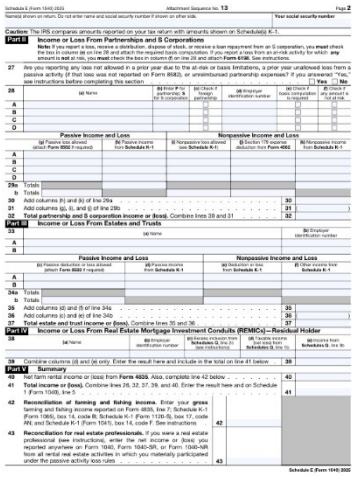
2025 Schedule D



2025 Schedule E: Page 1



2025 Schedule E: Page 2



2025 Schedule F

